

Correct collection process is vital to receiving the most accurate NGS diagnostic results. Please follow the steps below.



BLOOD SAMPLE COLLECTION METHOD

Venous

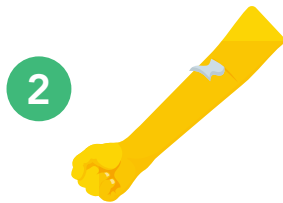
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PATIENT INFORMATION		CLINIC INFORMATION	PHYSICIAN INFORMATION
Name (First and Last) <i>(Includes Face Sheet)</i>		Clinic Name	Physician Name NPI#
DOB	Gender Last 4 of SSN	Clinic Address	Physician Name NPI#
Address		Clinic Phone	Physician Name NPI#
City		Clinic Fax	Physician Name NPI#
State		Clinic Email	Physician Name NPI#
Desk	Zip	Patient Phone	

The patient's identity should be verified with the identity on the requisition form by checking two of the following:

- a** patient's name **b** birth date **c** social security number

All blood collecting tubes should not be labeled with patient identifying information until patient blood sample has been collected.



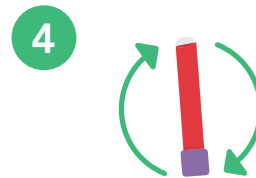
Clean the area of the skin to be stuck with an alcohol pad.

Allow the residual alcohol on the arm to evaporate naturally.



Use the provided vacutainer blood collection tube (EDTA) pushed into a vacutainer tube holder with needle screwed in to draw the patient's blood from the median cubital or cephalic vein of the arm.

Allow the tube to fill to the predetermined capacity (full) and then remove the tube from the holder.



Slowly and gently, invert the tube to allow mixing of the anticoagulant.

The minimum draw volume is 2 mL.

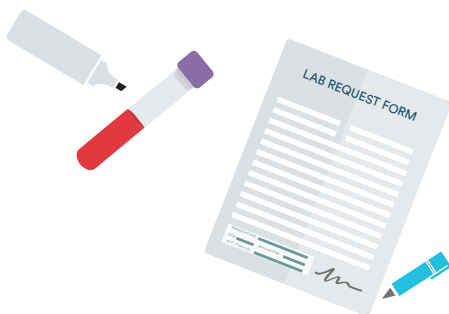
Note: Although one tube is required to be filled, two are provided in the collection kit in case of collection error.



Placing a piece of sterile gauze over the site of the needle pressed into the patient vein, slowly remove the needle and apply pressure to the needle stick site until bleeding stops.



Dispose of all used materials into a biohazard container.



a. Use a permanent marker to write at least two of the following identifiers on the vial; **patient's name, birthdate, collection date, and patient's unique identification number (i.e. a social security number).**

b. Please have the patient sign the lab requisition form accepting financial responsibility.

c. If sample is not immediately shipped to Southwest Regional PCR Laboratory, it should be refrigerated at 2-8°C until shipped. The samples should be received by the Southwest Regional Laboratory within 24 hours of collection and at ambient temperature.

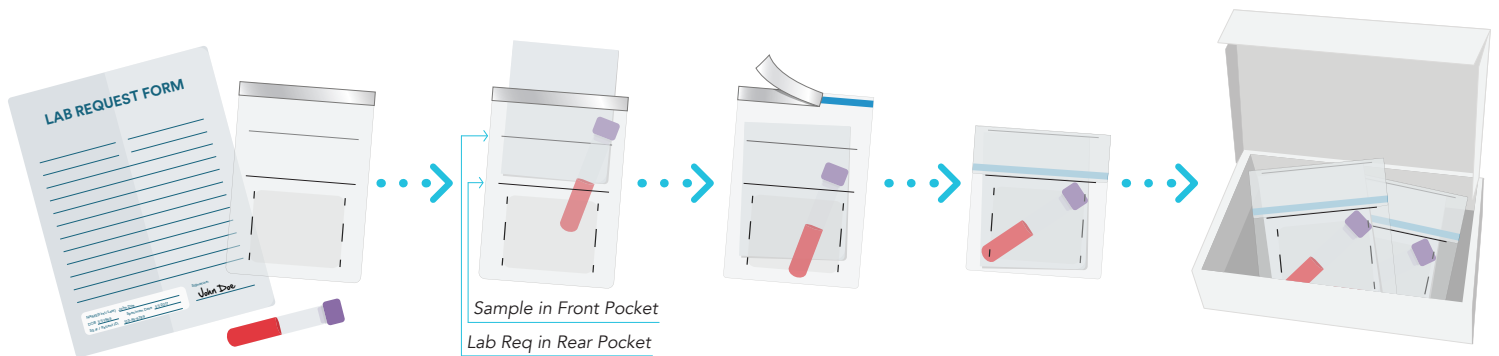
PACKAGING & SHIPPING INSTRUCTIONS NEXT PAGE



PACKING SAMPLES FOR SHIPMENT

1. Place the Small Sample Collection Bag and/or Vials into the front pocket (between the black hash-lines) of Biohazard Lab Bag.
2. Place folded Lab Requisition Form into the back pocket of the Lab Bag.
3. **IMPORTANT:** Place only one Sample and one Lab Requisition in each Lab Bag.
4. Peel white strip off Lab Bag to expose adhesive backing and follow instructions printed on Bag to create a continuous, airtight seal.
5. Place the sealed Lab Bag into the Prepaid FedEx Shipping Box.
6. **You can add multiple completed lab bags into 1 FedEx Shipping carton.**

NOTE: More than one Lab Bag can be placed in the Shipping Box



***NOTE:** Please place multiple Lab Bags in Shipping Envelope or Shipping Box.

3 CONVENIENT FEDEX SHIPPING METHODS

1. Drop into FedEx Dropbox including Kinkos FedEx locations
2. Call for pick up 1-800-GoFedEx (1-800-463-3339). Say "agent" twice to speak to agent. Let them know it's prepaid pick up.
3. Use our online "schedule a pick up" page at MicroGenDX.com.

When possible, retain your tracking number.

